UV&S
TECHNOLOGY

THE IT PROJECT READINESS CHECKLIST

5 Common IT Initiatives Every Business Needs to Get Right

IS YOUR IT HELPING YOUR BUSINESS GROW — OR HOLDING IT BACK?

Professional IT Services are project-based engagements designed to solve specific technology challenges or prepare your business for growth. Whether you're migrating to the cloud, tightening security, or planning next year's IT budget, it pays to know what's coming.
This checklist will help you:

- Understand common IT projects and why they matter.
- Identify if your organization is ready — or at risk.
- Start conversations with your team about next steps.

CLOUD MIGRATION

Why it matters: On-premise servers are costly, vulnerable, and difficult to scale	
Are you still running core applications on aging servers?	Yes or No
Do employees need secure access from anywhere?	
Do you know your monthly cost of downtime if servers fail?	

CYBERSECURITY RISK ASSESSMENT

Why it matters: Cyberattacks are increasing, and compliance requirements are strict.	
Do you know your current top 3 security vulnerabilities?	
Has your team tested your incident response plan in the last 12 months?	
Would your business pass a compliance audit today?	

BUSINESS CONTINUITY & DISASTER RECOVERY

Why it matters: Downtime costs money, and backups often fail when they're needed most.	
Do you regularly test your backup and recovery process?	
How long would it take to restore operations after a failure?	
Do you have an alternate plan if your office is inaccessible?	

NEW APPLICATIONS & INTEGRATION

Why it matters: Software drives productivity — but poor deployment creates frustration.	
Are your teams relying on manual processes or spreadsheets?	
Do your core systems (CRM, ERP, HR, etc.) talk to each other?	
Have you budgeted for training and adoption?	

IT STRATEGY & BUDGETING

Why it matters: Without a roadmap, IT becomes a series of emergencies instead of a growth driver.	
Do you have a 12-month IT roadmap tied to business goals?	
Is your IT budget predictable, or mostly reactive?	
Does leadership see IT as a cost center — or a strategic partner?	

How Did You Score?

If you answered "no" or "not sure" to any of these questions, it may be time to consider a Professional Services project with UV&S.

The good news? You don't have to solve everything at once. Most organizations start with one project and that momentum builds confidence across the business.

Next Steps

✅ Use this checklist with your IT team or leadership to start conversations.
✅ Share it in your next planning meeting to identify gaps.
✅ Connect with UV&S to explore the right next step for your business.

About UV&S Technology

At UV&S, we've helped businesses of all sizes plan, secure, and modernize their IT environments. From cloud migrations and risk assessments to disaster recovery and IT roadmaps, our Professional Services give you the expertise you need, when you need it. Ready to move forward?

Let's Build Your IT Roadmap - Call or Email us to schedule your Discovery Call